



ADRN Videographer/Editor

Job Description

Job Summary:

ADRN seeks an experienced Videographer/Editor for our Marketing and Communications Department. Qualified candidates must conceptualize, script, shoot, and edit stories, promotions, and other video assets with excellence, timeliness, and creativity. Live production experience is a plus. The ability to work well with internal and external clients is vital. Video projects include testimonials, impact highlights, training videos, event coverage, and video compilations for promotional use.

Responsibilities:

- Meeting deadlines with Marketing and Communications Director and staff, and managing equipment maintenance and usage
- Properly coordinate and schedule all aspects of video production, including working with clients, staff, and other outside parties.
- Other responsibilities as assigned.

Qualifications:

- Extensive shooting and scripting of both short and long-form projects
- The ability to write, shoot, and edit content that tells a compelling story
- Ability to provide coaching to clients before filming for best results
- A strong understanding of fundamental design, sense of color, typography, and composition
- Ability to work well with a variety of team members in a collaborative work environment
- Advanced knowledge of the post-production process, including media management and encoding video to various formats with a thorough understanding of compression and web delivery
- The ability to maintain a variety of projects and work with varying production styles while employing strong client service skills
- Follow standards and guidelines for consistent corporate identity
- Advanced knowledge of high-definition (HD) cameras and videography, motion graphics and creative lighting techniques, microphones, video routers, and switchers
- The ability to maintain digital assets, archives, and edit systems using best practices
- Strong knowledge of Adobe Premiere Pro, Adobe Photoshop, as well as the Apple operating system and a basic understanding of Adobe After Effects
- Must be able to travel to off-site locations

Experience:

- A minimum of 2-3 years of experience as a videographer
- A college degree is preferred

Organizational Expectations of Staff:

- Follow organizational policy, procedures and practice a culture of honor within one another
- Communicates clearly with peers, co-workers, and team members
- Sets the tone on reliability, attendance, high-performance standards, and what it means to be an "I AM Ready Christian", emotionally, spiritually, and physically to all volunteers
- Spends minimally one planned, full day per month, away from the office, seeking God's face for direction, guidance, support, and relief for a role. Spends time in the word and prayer with God for spiritual instruction, growth, and rest
- Attends all of ADRN's emotional, spiritual, and physical training to understand the depth of what ADRN offers churches and volunteers
- Minimum of 40 hours per week

Key Experiences:

- Willingness to accept our Statement of Faith
- Excellent interpersonal skills
- Resourceful and innovative problem-solving skills

ETHICAL STANDARDS: ADRN has a reputation for conducting its ministry and activities with integrity and in accordance with the highest ethical and Biblical standards. All employees of ADRN must be committed to the Lord Jesus Christ, in accordance with the Bible and with ADRN's Statement of Faith. The authority for making a determination of these standards for ADRN shall be the Board of Directors working in consultation with the Executive Director, applying their interpretation of the standards set forth in the Bible.

ADRN Mission Statement: To glorify Christ by equipping, empowering, and mobilizing a network of churches to respond to the physical, emotional, and spiritual needs of those affected by a disaster. Luke 10: 25-37, Ephesians 4:12-16

ADRN Vision Statement: An active, empowered network of prepared churches, bringing hope into crisis through the transforming power of Jesus Christ to every life and community we serve. Revelation 19:5-7

Send Resume to:

HR@ADRNTX.ORG